

2

Basic Operations II



Introduction

分享人: Sally



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Senior Instructor of Amazon Platform Operations

◆ 创立电商公司, 主营亚马逊平台,

Founded an e-commerce company, focusing on the Amazon

◆年销售额上亿

Annual sales of more than 100 million

◆主编出版书籍《Amazon跨境梦》

Edite the published book "Amazon Cross-Border Dream"

◆5年行业培训经验,11年亚马逊运营经验

5 years of training experience,

11 years of Amazon operation experience







▶1. 后台设置 - 路径 Background Settings - Path

中文版 Chinese Version



英文版 English Version

Messages Help Settings
Log out
Use new navigation
Account Info
Global Accounts
Notification Preferences
Login Settings
Return Settings
Gift Options
Shipping Settings
Tax Settings
User Permissions
User Permissions History
Your Info & Policies
Fulfillment by Amazon

▶1. 后台设置 1- 账户信息 Background Settings 1- Account Information

Seller Account Information	1			
Welcome 🛴 🔉 (Edit)	Your Seller Profile	Payment Information		FAQ
Listings Status	Going on a vacation?	Deposit Methods	Charge Methods	How do I update my tax information and legal name?
Current Status of Listings:	Active (Listings available for sale on Amazon)	Invoiced order payment settings	Charge Methods for Advertising	I signed up for an account by mistake or don't need it anymore. How do I close the account?
Your Services	Manage	Business Information		Lam taking time off (vacation), How can I temporarily deactivate my listings?
Sell On Amazon	Professional (Amazon.com, Amazon.com.br, Amazon.ca, Amazon.com.mx)	Business Address Official Registered Address	Legal Entity Merchant Token	Why are my items no longer for sale?
Amazon Business	Registered (Amazon.com, Amazon.ca)	Language for feed processing report	Display Name	Why did my credit card have an error or have 'Invalid Information'?
Fulfillment by Amazon	Registered (Amazon.com, Amazon.ca, Amazon.com.mx)	Shipping and Returns Information		Account management
Customer Service by Amazon	Ready to opt-in (Amazon.com)	Return Address	Shipping Settings Buy Shipping Preferences	Notification Preferences Login Settings (Change Name, Email, Password
Sponsored Products	Sponsored Products (Amazon.com, Amazon.ca)			and Security Settings) User Permissions
		Tax Information		Downgrade Account
		CPF/CNPJ Information VAT Information	Tax Information RFC ID	Close account

▶1. 后台设置 1.1- Background Settings 1.1 - Your Seller Profile



- 1. 店铺名 Store Name
- 2. 店铺链接 Store Link
- 3. 邮箱 E-mail

▶ 1. 后台设置1.2-Background Settings 1.2 - Vacation Setting



▶1. 后台设置 1.3.1 - Background Settings 1.3.1 - Deposit Methods

BANK ACCOUNT NUMBER



Replace default deposit method



ASSIGNED MARKETPLACES



Amazon.com

▶1.后台设置1.3.2 - Background Settings 1.3.2 - Deposit Methods

Add new deposit method	Select existing deposit method
Bank Location United States	i Disbursement may be subject to fees charged by your bank
The bank account must be either issued by a bank or managed by a Paym	ent Service Provider that is part of the Payment Service Provider Program. 📀
Account Holder's Name 🚱	
Name as on bank documents	
9-Digit Routing Number 📀	
9 digits	
Bank Account Number 💿	
Re-type Bank Account Number	

Type of Account

Default Account

This account will replace your current default deposit method for Amazon.com. Funds earned from Amazon.com will be disbursed to this account.

▶ 1. 后台设置 1.4.1- Background Settings 1.4.1 - Charge Methods



▶1. 后台设置 1.4.2 - Background Settings 1.4.2 - Charge Methods

New Credit Card			Select a credit car
Card Number	Valid through	• 2022 +	Card Holder's Name (as on Credit Card)
a new Billing Address			Select a Billing Add
lame *			
ddress Line 1: *			
ddress Line 2:			
ity/Town: *		Province/Region/State:	
iity/Town: *		Province/Region/State: Postal Code/Zip Code: *	
ity/Town: * Country: * United States rimary Phone: *		Province/Region/State: Postal Code/Zip Code: *	
Country: * Country: * United States rimary Phone: * Use "x" to separate extension		Province/Region/State: Postal Code/Zip Code: *	

▶1. 后台设置 2 - Background Settings 2 - Notification Preferences



▶1. 后台设置 3- Background Settings 3 - Login Setting

更改注册邮箱

Change

Registered

E-mail Address

Messages | Help | Settings Log out Use new navigation Account Info Global Accounts Notification Preferences Login Settings Return Settings Gift Options Shipping Settings Tax Settings User Permissions User Permissions History Your Info & Policies Fulfillment by Amazon

amazon seller central

Login & security

Name:	Edit
Email:	Edit
Mobile Phone Number: +861867	Edit
Password:	Edit
Two-Step Verification (2SV) Settings: For extra security, require a one-time password at sign-in	Edit

Done

▶1. 后台设置4 - Background Settings 4 - Shipping settings

Shipping setting	JS Take the tour $ \sim $				
General shipping settings	Shipping Templates				
Create New Shipping Template	e Assign SKUs to Tem	plates ~			
Migrated Template		figrated Template Default Template			Edit Template 🗸
		Domestic Shipping			
		Standard Shipping			
		Regions	Address Type	Transit Time excluding handling time	Shipping fee
		Alabama, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, Florida, Georgia, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, District of Columbia	Street PO Box	14 - 28 Days	\$0.00 per order + \$0.00 per Item

▶ 1. 后台设置 4.1- Background Settings 4.1 - Shipping settings

Shipping Template Name:	Migrated Template
Rate Model: Learn more	 Per Item / Weight-Based Shipping rates are per item or per pound plus a fixed per shipment charge. Price Banded Shipping rates are determined by the total amount of the order.

Domestic Shipping

Standard Shipping

REQUIREMENTS Shipping to all states in the continental U.S. (excluding Hawaii, Alaska, and U.S. protectorates) for the same shipping fee is required.

Regions		Address Type	Transit Time excluding handling time	Shipping fee	Action
Alabama, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, Florida, Georgia, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wissonsin, Wyoming, District of Columbia	Edit	StreetPO Box	14 - 28 Days	 \$ 0.00 per order plus \$ 0.00 per Item 	Delete
wighter, washington, wast wighter, wisconsin, wyonning, bistrict or columbia				Lb	

+ Add new shipping rule

▶ 1.后台设置 4.2- Background Settings 4.2 - Shipping settings

Price Bands		Shipping Price	Action
	\$ 0.00 to \$ above	\$ 0.00	Delete

举例: Example:



▶1. 后台设置 4.3 - Background Settings 4.3 - Shipping settings

Expedited Shipping

Regions	Address Type	Transit Time excluding handling time	Price Bands	Shipping Price	Action
Alabama, Arizona, Arkansas, California, Colorado,EditConnecticut, Delaware, Florida, Georgia, Idaho, Illinois,Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland,Massachusetts, Michigan, Minnesota, Mississippi, Missouri,Montana, Nebraska, Nevada, New Hampshire, New Jersey,New Mexico, New York, North Carolina, North Dakota, Ohio,Oklahoma, Oregon, Pennsylvania, Rhode Island, SouthCarolina, South Dakota, Tennessee, Texas, Utah, Vermont,Virginia, Washington, West Virginia, Wisconsin, Wyoming,District of ColumbiaIntervent of Columbia	StreetPO Box	1 - 2 Days 1 - 3 Days 2 - 4 Days 3 - 5 Days	\$ 0.00 to \$ above	\$ 0.00	Delete

+ Add new shipping rule	
□ Two-Day Delivery Order by 2:00 p.m. Learn more	
One-Day Delivery Order by 2:00 p.m. Learn more	

International Shipping

Standard Shipping

▶1. 后台设置 5.1 - Background Settings 5.1 - User Permissions

Llsor Pormissions						
User Permissions						
Global user permissions ()						
User Permissions History						
Use the Permissions Manager to gra	ant access rights to other users. Learn more					
Amazon takes the security of	of your account seriously. Only invite people o	r businesses that you trus	t to access your business information.			
Current Users						
Name	Email Address					
	. @outlook.com			Manage Permissions	Manage Global Permissio	ons
	_@outlook.com			Manage Permissions	Add to Global Account	Delete
Add a New User						
Name	Email Address	Language	Add to Global Account			
	· @outlook.com	English 🗸		Invite		

▶ 1. 后台设置 5.2 - Background Settings 5.2 - User Permissions

You've been invited to become an authorized user

Seller Central Invitation

Become an authorized user for Communication 101

Dear \∷.⁄i,

We use the Seller Central website to manage our [... : ... - J business in the Amazon store. I would like to invite you to become an authorized (that is, trusted) Seller Central user. The process is simple, just follow the steps below.

Once complete, you'll have access to Control account. Please note that this invitation will expire in 14 days.

To start using Seller Central, complete the following steps:

1. Open to the following URL in a new browser window. Be sure you're not

already logged into an Amazon account.

https://sellercentral.amazon.com.au/invitation/accept?

You'll have to log in now. If you have an existing Amazon customer account for work, use that.

▶1. 后台设置 5.3 - Background Settings 5.3 - User Permissions

amazon seller ce	ntral
登录 Login	
邮箱地址或手机号码 email or	r phone number
Contraction Com	
密码 pass word	忘记密码
· · · · · · · · · · · · · · · · · · ·	
登录	log in
继续操作即表示您同意亚马逊的使用	条件和隐私声明。
🗌 记住登录状态。 详情 🔹	
Amazon的新客户	?
创建您的 Amazon	账户 Create Your Amazon A

▶1. 后台设置 5.4 - Background Settings 5.4 - User Permissions

સ્	nazon seller central
创建账	→ Create an Account
您的姓名	our Name
·	utlook.com
邮箱地址	Email
[@ o	utlook.com
密码	Pass word
••	
· 密码必须至少: 西次始入家口	为6个字符。 Confirm the Dece word
•• ··	
	回始重泡出了 Amazon 则为户
创建账户,即视为	的您同意遵守 Amazon 的使用条件和隐私

▶ 1. 后台设置 5.5 - Background Settings 5.5 - User Permissions



验证电子邮件地址 Verify the Email Address





▶1. 后台设置 5.6 - Background Settings 5.6 - User Permissions



▶1. 后台设置 5.7 - Background Settings 5.7 - User Permissions



启用两步验证 Enable Two-part Verification

访问您的账户前,您必须为账户添加两步验证来进行保护。 获取帮助

启用两步验证

▶1. 后台设置 5.8 - Background Settings - User Permissions

User Permissions

Advertising	None	View	View & Edit	Admin
A+ Content Manager	0	۲	0	
Campaign Manager	0	۲	0	
Coupons	0	۲	0	
Customer reviews	0	۲		
Deals	0	۲	0	\bigcirc
Early Reviewer Program	۲		0	
Prime Exclusive Discounts	0	۲	0	
Promotions	0	۲	0	0
Register for Sponsored Products	0	۲		

▶1. 后台设置 - Background Settings - User Permissions-步骤总结 - Summary of Steps

- 1. 输入子账号邮箱, 点邀请
- 2. 进入邮箱,复制链接打开
- 3. 点击"创建账号"
- 4. 填入子账号的名字, 邮箱和密码
- 5. 在子账号邮箱找到新的验证码填入
- 6. 添加手机号码,输入验证码
- 7. 启用两步验证

8. 给子账号设置权限

1. Enter the email address of the sub-

- account and click Invite
- 2. Go to the mailbox and open the copy link
- 3. Click "Create Account"
- 4. Fill in the name, email address and password of the sub-account5. Find a new verification code in the
- sub-account email address and fill in
- it
- 6. Add your mobile phone number and enter the verification code
- 7. Enable two-step verification
- 8. Set permissions for the RAM user

▶1. 后台设置6.1- Background Settings - Fulfillment by Amazon Settings

Optional Services	Edit	
MWS Label Service Learn more	Disabled	
Default - Who Labels? Learn more	Merchant	
Default - Who Preps? Learn more	Merchant	
Allow Amazon to buy my products to sell globally	Edit	
Allow Amazon to buy my products to sell globally Learn more	Enabled	

▶1. 后台设置6.2 - Background Settings - Fulfillment by Amazon Settings

Inbound Settings			Edit
Inventory Placement Option Learn more		Distributed Inventory Placement (default setting)	
Show Restricted Items Warning Learn more		Enabled	
2D Barcodes for Box Content Information Learn more		Enabled	
Show Listing Approval Warnings Learn more		Enabled	
	 Distributed Inventory Placement (default setting) Amazon will determine the distribution of your inventor shipment creation process. This may include multiple shipment creation process. This may include multiple shipment creation process. A per-unit be assigned to a the shipment creation process. A per-unit service fee ap By selecting this option, you acknowledge that your use Service Terms and Conditions. Inventory Placement Service 	ry among one or more fulfillment centers during the ipments for individual seller SKUs. Learn more single fulfillment center determined by Amazon during plies. Learn more of this service is subject to the Inventory Placement ervice Terms and Conditions	

▶1. 后台设置6.3.1- Background Settings - Automated unfulfillable settings

Return or dispose

utomated unfulfillable settings	Rate this page
Automated unfulfillable settings Learn more	 Enable Disable
Enroll in value recovery options New You can select value recovery options and we'll try to recover v	value on your unfufillable inventory before it is returned or disposed of.
Automated value recovery options	Refurbishment Learn more
Over unsellable inventory will flow through the following value recovery options in the order listed below . If inventory is not eligible for the value recovery options, it will be returned or disposed of.	 Depending on the item, Fulfillment by Amazon can re-tape, re-glue, and re-staple boxes; remove excessive tape, non-product labels, and stickers; and re-box branded and unbranded corrugated boxes. Shoes and apparel refurbishment can include steaming and removing stains and odors. By selecting this value recovery option, you've accepted the terms and conditions Grade and Resell Learn more Recover value from your unfulfillable customer returns. Enrolled ASINs are automatically graded and assigned a used
Your unsellable inventory	condition, and then added to your active inventory. You set the price and manage the listing, as you do for your current new and used items. When a used item is graded as sellable, a per-item processing fee applies.
\checkmark	By selecting this, you've accepted theterms and conditions.
Refurbishment	Liquidations Learn more
\checkmark	Recover value from eligible inventory by liquidating it through a wholesale liquidator, who will purchase your products
Grade and Resell	for typically 5% to 10% of its average selling price.
\checkmark	By selecting this, you've accepted the terms and conditions.
Liquidations	
\checkmark	

▶ 1. 后台设置6.3.2 - Background Settings - Fulfillment by Amazon Settings

Removals: choose return or dispose

Choose Return or Dispose for items in which value cannot be recovered, and for items you want to exclude from the value recovery options.

Return or dispose: Automated removals are charged the applicable per-item removal fee	 Return Dispose 	
Schedule:	Immediate A	
Email address:	Immediate	
	Weekly (on the 8th, 15th, 22nd and 28th)	
	Twice a month (on the 5th and 20th)	
	Once a month (on the 1st)	

▶ 1. 后台设置6.3.3 - Background Settings - Fulfillment by Amazon Settings

Automated unfulfillable settings	Edit
Automated unfulfillable settings Learn more	Enabled
Value recovery options	None
Return or Dispose	Dispose
Return or Dispose Schedule	Immediate

▶ 1. 后台设置6.4 - Background Settings - Fulfillment by Amazon Settings

		Edit
Disabled		
Disabled		
Enabled		Edit
		Edit
Amazon barcod	le	
	Disabled Disabled Enabled Amazon barcod	Disabled Disabled Enabled Amazon barcode

▶1. 后台设置6.5 - Background Settings - Fulfillment by Amazon Settings

Multi-Channel Fulfillment Settings		Edit
Packing Slip - Merchant Name Learn more		
Packing Slip - Text Learn more		
Block Amazon Logistics Learn more	Νο	
Export Settings		
FBA Export from Amazon.com Learn more	Enabled	Edit


▶ 2. 十二大板块 Twelve Major Plates 1 - Catalog



▶2. 十二大板块2 - Twelve Major Plates 2 - Inventory

0	nventory	Pricing	Orders			
	Manage Inve	entory				
ĸ	Manage FBA	Manage FBA Inventory				
_	Improve List	ting Quality	,			
_	Manage Seller Fulfilled Products					
	Inventory Planning					
n	Remote Fulfillment with FBA					
a	Add a Produ	Add a Product				
SI.	Add Products via Upload					
a را	Inventory Reports					
r	Sell Globally					
le	Manage FBA	Shipment	5			
I	Upload Images					
ľ	Upload and	manage vío	leos			
-	Manage Pro	duct Docun	nents			

▶2. 十二大板块2.1 - Twelve Major Plates - Manage Inventory



▶ 2. 十二大板块2.2 - Twelve Major Plates Inventory Planning



▶2. 十二大板块 2.3 - Twelve Major Plates 2.3 - Sell Globally



With Amazon Global Selling, you can reach hundreds of millions of new customers. List and sell your products on any of our marketplaces in North America, Europe, Asia-Pacific, Middle East, and North Africa. Use the tabs below to help you get started. Note: The FBA Export program enables international customers to order FBA products on Amazon and have them shipped to their international address. Learn more



▶2. 十二大板块 2.4 - Twelve Major Plates 2.4 - Manage FBA Shipment

Shipping Queue Learn more | Tell us how we're doing | Received inventory report

This page provides details on all the shipments you are working on and those you have sent to Amazon.

Fulfillment center shipments ③ Amazon upstream storage shipments ④ Shipping plans

Last updated: All ~ Status: All	~ E	xport table data				Search by shipment ID
Shipment name Shipment ID	Created	Last updated ψ	Ship to	SKUs	Units expected Status Units received	Next steps
	Apr 4, 2022 AM	Apr 4, 2022 AM		1	120 Shippe O	d Track shipment 🗸

Continue with last shipping plan

▶ 2. 十二大板块 Twelve Major Plates 3 - Pricing





▶2. 十二大板块 Twelve Major Plates 4 - Orders



▶ 2. 十二大板块 Twelve Major Plates 4.1 - Mange Orders



▶ 2. 十二大板块 Twelve Major Plates 5 - Advertising



▶2. 十二大板块 Twelve Major Plates 6 - Stores

Stores Growth		
	Stores	

Create and customize Stores for your brands.

Your Brands

Want to build Stores for brands not listed here? Register your brand

https://www.amazon.com/	See insights	Edit Store

▶ 2. 十二大板块 Twelve Major Plates 7 - Growth



▶2. 十二大板块 Twelve Major Plates 8 - Reports



▶2. 十二大板块 Twelve Major Plates 8.1- Payment

Payments Dashboard Learn More | Take Tour | Rate this page

Deferred Transactions Statement View Transaction View All Statements Disbursements Date Range Reports Advertising Invoice History

	Total Balance 곗	Funds Available	Now ~ 🧭	Recent Payouts 곗
Standard Orders	\$	\$	Request Payment	On 3/31/2022 \$
Invoiced Orders	\$0.00	\$0.00	Request Payment	On 4/1/2022 \$
Deferred Transactions 🧿	\$ <u>.</u>	\$0.00	Request Payment	
All Accounts	\$	\$		

Transfer of \$ scheduled to initiate on 4/14/2022*

*Transfers can take 3-5 business days to complete and actual transfer amount is subject to change. View our Help page for more information about when you will be paid.

▶2. 十二大板块 Twelve Major Plates 8.2 Business Reports

\times close reports menu

Dashboards

Sales Dashboard

Business Reports

By Date

Sales and Traffic

Detail Page	Sales	and
Traffic		

Seller Performance

By ASIN

Detail Page Sales and Traffic

Detail Page Sales and Traffic By Parent Item

Detail Page Sales and Traffic By Child Item

Brand Performance

Other

Sales and Orders by Month () Newly launched: Mobile App data is now available for all Sessions and Page Views metrics. See reports below for a breakdown of Mobile, Browser

(i) Seeking to delight customers while improving your marketing efficiency? You can now earn a bonus averaging 10% of product sales driven by you program . Enroll today to join thousands of Brands who are already utilizing the program, with some earning thousands of dollars in bonuses eve

Sales Dashboard Learn more

Date		Sales breakdown	Fulfillment channel		
Today - 4/3/2022	~	Marketplace total 💦 🗸 🗸	Both (Amazon and seller) $$	Apply	
Sales Snapshot tak	en at 4/3/2022, 8:11:15 PM PDT				
Total order items	Units ordered	Ordered product sales	Avg. units/order item 1.01	Avg. sales/order item	
Compare Sales					
125			2 500		
100			2000		

▶ 2. 十二大板块 Twelve Major Plates 8.2.1-Detail Page Sales and Traffic

- 1. Session
- 2. Page Views
- 3. Unit Session Percentage

▶ 2. 十二大板块 Twelve Major Plates 9 - Performance

ŀ	Performance	Partner N	١e	
	Account Healt	h		
Feedback			к	
_	A-to-z Guarantee Claims			
	Chargeback Cl	aims	_	
	Performance N	lotifications		
	Voice of the C	ustomer		
	Seller Univers	íty	M _`€	

▶2. 十二大板块 Twelve Major Plates 9.1 - Feedback

Feedback Manager

Use the Feedback Manager to track buyer satisfaction with your service. You can view short- and long-term metrics, as well as detailed feedback entries, including buyer e-mails and Order IDs. Click the Order ID to view transaction details within the Manage Orders section of Seller Central. Learn more

Feedback Rating: 🖈 🖈 🖈 🖈

4.9 stars during time se	illing on Amazon. (=	ratings)			
		30 days	90 days	365 days	Lifetime
Positive		99 %(99 %	99 %	99 %(
Neutral		0 %(0)	0 %(0)	0 %(0 %(
Negative		1 %	1 %	1 %(1 %(
Count				100	
This table displays the co	rresponding feedbac	ck percentages and feedback counts. See how	your feedback displays to buyers on Amazon.	Due to roo	unding, the values displayed may not add up to 1009
All ratings Positive M	Neutral Negative				
Date Rating	Order ID	Comments			Actions
04/03/2022 5	111-				Choose one V
04/03/2022 5	114-				Request removal

▶ 2. 十二大板块 Twelve Major Plates 10 - Partner Network



▶2. 十二大板块 Twelve Major Plates 11 - B2B



▶ 2. 十二大板块 Twelve Major Plates 12 - Brands



▶3. 联系卖家支持 Contact Seller Support -1



▶ 3. 联系卖家支持 Contact Seller Support -2

Help > Get support

Get Support

What service can we help you with?

Selling on Amazon Listing and selling on www.amazon.com

→

 \rightarrow

Sponsored Ads and Stores Sponsored Products, Sponsored Brands and Stores

▶ 3. 联系卖家支持 Contact Seller Support -3

Help > Get support > Selling on Amazon

Get support

① This is a new way for you to get support from Amazon. Tell us what you think

• Describe Your Issue

Your description will be included as part of your case.

Do not include personal or sensitive data in your description.

What is personal or sensitive data?

1.

Continue

Confirm Your Issue

O Resolve Your Issue

Or, browse for your issue in the menu

▶ 3. 联系卖家支持 Contact Seller Support -4



▶ 3. 联系卖家支持 Contact Seller Support - 品牌相关 Brand Related

Brand Registry Support

What can we help you with? Learn more

Open cases 5	
Report an Intellectual Property (IP) violation	~
Report a marketplace policy violation	\sim
Project Zero	\sim
Retract a violation	\sim
Listing issue	\sim
Update your brand profile	\sim
Technical issue	\sim
Escalate previously submitted issue	\sim

https://brandregistry.amazon.com/ cu/contact-us



Permission Setting

6. FBA设置 FBA Setting

2 二、主要板块 **Major Plate** 1. 库存 Inventory 2. 订单 Orders 3. 广告 Ads 4. 报告 Report 5. 绩效 Performance 6. 品牌 Brand

3 三、联系卖家支持 **Contact Seller Support** 1. 路径 Path 2. 选择对应话题框 Select the **Corresponding Thread** Box 3. 详细写好问题, 提交 Write the Question in Detail and Submit it



▶1. FBA定义和流程 FBA Definitions and Processes - 定义 Definitions

全称 Full name: Fulfillment by Amazon, Chinese Translation: 亚马 逊物流。

它是由亚马逊提供的包括<mark>仓储,拣货打包,派送,收款,客服与退货处</mark> 理的一条龙式物流服务。

It is a one-stop logistics service provided by Amazon that

includes warehousing, picking and packing, delivery, collection,

customer service and return processing.

▶1. FBA的定义和流程 FBA Definitions and Processes - 流程 Processes



▶2. FBA的优势和劣势 - 优势 FBA Strengths and Weaknesses - Strengths

- 1. 配送时效快 Fast Delivery Times
- 2. 有很多忠实的Prime会员 Lots of loyal Prime members
- 3. 减轻卖家的工作量 Reduce the Workload of Sellers
- 4. 提高Listing排名 Improve Your Listing Rankings
- 5. 改善卖家绩效 Improve Seller Performance
- 6. 支持多渠道配送 Support Multi-Channel Delivery
- 7. 是参加部分亚马逊活动的先决条件

Is a Prerequisite for Participation in Some Amazon Events

prime

Enjoy fast, FREE delivery, exclusive deals and awardwinning movies & TV shows with Prime Try Prime and start saving today with Fast, FREE Delivery 1. 亚马逊不提供清关服务 Amazon does not Provide Customs

Clearance Services

- 2. 灵活性差 (库存, 售后) Poor Flexibility (Inventory, Aftermarket)
- 3. 买家退货随意,可能产生较高的退货率 Buyers return goods

arbitrarily, which may result in a higher return rate

4. 仓库不能指定 Repositories cannot be specified

▶3. FBA的费用 Fees for FBA

- 1. 配送费 Shipping fees
- 2. 仓储费 Storage fees
- 3. 合仓费(库存配置服务费) Consolidation fee (inventory allocation service fee)
- 4. 多渠道配送费 Multi-channel delivery fees
- 5. 库存处理费: 移除和弃置 Inventory Handling Fee: Removal and Disposal
- 6. 退货处理费 Returns processing fees
- 7. 关于计划外服务费用 unplanned service charges

		Classify by the nature	Media Product	Books Music
			媒介产品	Video,DVD & Blu-ray Discs
		按产品的性质分类		Video Games
	FBA产品分类		Non-Media Product 非媒介产品	
Β <i>Ι</i>	A Product Catego	ries		
	J		Standard Size	Small Standard-Size
			标准尺寸产品	
		按产品的尺寸分类		Large Standard-Size
		Classify by the size		Small Oversize
		of the product	Over-size	Medium Oversize
			超尺寸产品	Large Oversize
				Special Oversize

怎样判断产品属于Standard Size 还是 Over Size?							
	产品尺寸	最长边	中边	最短边	最长边+围度	重量	
		15″	12"	0.75″		非媒介:12盎司	
Standard Size	小号标准尺寸	≈38cm	≈30.5cm	≈1.9cm		≈340g	
标准尺寸		18″	14"	8″	N/A	20磅	
	大号标准尺寸	≈45.7cm	≈35.6cm	≈20.3cm		≈9kg	
		•				•	
		60″	30″		130"	70lb	
	小号大件	≈152cm	≈76cm		≈330cm	≈31.7kg	
Over Size		108″			130"	150lb	
超尺寸	中号大件	≈274cm		NI/A	≈330cm	≈68kg	
		108″	NI/A		165"	150lb	
	大号大件	≈274cm			≈419cm	≈68kg	
		108″			165"	Over 150lb	
	特殊大件	≧274cm			≈419cm	≧68kg	

▶ 3. FBA的费用 Fee for FBA -1.1 配送费-标准尺寸(服装,危险品除外) Delivery fee - standard size (clothing, excluding dangerous goods)

Standard-size product tiers

Product type	Size tier	Shipping weight	Fulfillment fee per unit	eg. Mobile device case
Most products (non-dangerous goods, non-apparel)	Small standard	6 oz or less	\$2.92	Dimensions: 13.8 x 9 x 0.7 inches
		6+ to 12 oz	\$3.07	
		12+ to 16 oz	\$3.5 9	
	Large standard	6 oz or less	\$3.54	Unit weight: 2.88 oz 算配送费Delivery fee: 1. 小号标准尺寸产品 Small standard size
		6+ to 12 oz	\$3.77	
		12+ to 16 oz	\$4.52	
		1+ to 2 lb	\$5.14	
		2+ to 3 lb	\$5.7 9	
		3+ lb to 20 lb	\$6.13 + \$0.30/lb above first 3 lb	
	1			product

2. 配送费Delivery fee:

2.92
▶ 3. FBA的费用 Fee for FBA -1. 2 配送费 Delivery Fee - 服装 Clothing

	发 <mark>货</mark> Shippir	<u>货重量</u> ng weight	每件商品的配送费用 fulfillment fee per u	<mark>unit</mark>
		6 oz or less	\$3.27	eg.
	Small standard	6+ to 12 oz	\$3.43	l-shirt
		12+ to 16 oz	\$3.95	Dimensions: 14 x 10 x
<mark>服装</mark> Apparel	Large standard	6 oz or less	\$4.22	0.76 inches
		6+ to 12 oz	\$4.40	Lucit main bet 12.24 and
		12+ to 16 oz	\$5.07	Unit weight: 12.24 oz
		1+ to 2 lb	\$5.81	質配详弗·Delivery fee
		2+ to 3 lb	\$6.50	
		3+ lb to 20 lb	\$6.68 + \$0.30/lb above first 3 lb	I. 天亏标准尺寸产品
				Large standard size
				product
				2. 配送费Delivery fee:

5.07

▶ 3. FBA的费用 Fee for FBA -1. 3 配送费 Delivery Fee - 危险品 Dangerous Goods

	发货重 Shipping v	量 <mark>每</mark> weight fu	每件商品的配送费用 fulfillment fee per unit	
		6 oz or less	\$3.85	
	Small standard	6+ to 12 oz	\$4.08	
		12+ to 16 oz	\$4.16	
危险品 Dangerous goods		6 oz or less	\$4.29	
Dangerous goods		6+ to 12 oz	\$4.52	
	Large standard	12+ to 16 oz	\$5.09	
	1+ to 2 lb \$5.71	\$5.71		
		2+ to 3 lb	\$6.23	
		3+ lb to 20 lb	\$6.57 + \$0.30/lb above first 3 lb	

▶ 3. FBA的费用 Fee for FBA - 1.4 配送费 Delivery Fee - 大件商品 Bulky Items

Oversize product tiers						
Product type	Size tier	Shipping weight	Fulfillment fee per unit			
	Small oversize	70 lb or less	\$8.94 + \$0.38/lb above first lb			
<mark>非危险品(服装和非服装</mark>	Medium oversize	150 lb or less	\$12.73 + \$0.44/lb above first lb			
apparel)	Large oversize	150 lb or less	\$82.58 + \$0.79/lb above first 90 lb			
	Special oversize	Over 150 lb	\$150.94 + \$0.79/lb above first 90 lb			
	Small oversize	70 lb or less	\$9.66 + \$0.38/lb above first lb			
危险品(服装和非服装	Medium oversize	150 lb or less	\$13.56 + \$0.44/lb above first lb			
Dangerous goods (both apparel and non-apparel)	Large oversize	150 lb or less	\$93.94 + \$0.79/lb above first 90 lb			
	Special oversize	Over 150 lb	\$170.74 + \$0.79/lb above first 90 lb			

▶3. FBA的费用 Fee for FBA - 危险品的定义 Definition of Dangerous Goods

危险品(又称危险物质)是指因本身含有易燃、密封加压、腐蚀性或其他有害物质,而在储存、处理或 运输过程中会带来风险的物质或材料。

Dangerous goods (also called hazmat) are substances or materials that may pose a risk during storing, handling, or transporting because they contain flammable, pressurized, corrosive, or otherwise harmful substances.

"危险品"也指消费品,如笔记本电脑、智能手机、家用清洁用品、喷漆和化妆品。

"Dangerous goods" also refers to consumer products such as laptops, smartphones, household cleaners, spray paints, and cosmetics.

需要上传:安全数据表 (SDS) 和豁免表

Upload safety data sheets (SDS) and exemption sheets



ASIN	Product name	Is your product / sold with a magnet?	Magnet pull force	Full ingredients' list, with percentages if available	Does your product contain compressed gas?
B09000006	Sports Bottle	No		Plastic	No

```
体积重量= (长*宽*高) /139
```

Dimensional weight = (Length * Width * Height) /139

Dimensional weight is a calculation of the volumetric weight of a package, using the package' s length, width and height.

▶ 3. FBA的费用 Fee for FBA - 2.1 月仓储费的收费时间和费用构成 Charging Time Monthly Storage Fee and Fee Structure

1. 收费时间: 每月收取, 通常在产生费用的次月7日到15日之间。

Time of charge: Monthly, typically between the 7th and 15th day of the month, in the month following when the fees were incurred.

 费用构成:每次仓储使用量,基于您的库存在亚马逊运营中心所占空间的平均每日 占用体积。根据商品类型、尺寸分段和一年中的时间计算得出的费率。
 Fee structure: Per usage of storage, based on the daily average volume for the space your inventory occupies in fulfillment centers. Rate based on product type, size-tier, and time of year.

▶ 3. FBA的费用 Fee for FBA - 2.1 月仓储费 Monthly Storage Fee

Non-dangerous goods products						
Month Standard-size Oversize						
January – Sep t ember	\$0.83 per cubic foot	\$0.53 per cubic foot				
October – December \$2.40 per cubic foot \$1.20 per cubic for						
Dangerous goods pro	ducts					
Month	Standard-size	Oversize				
January – September	\$0.99 per cubic foot	\$0.78 per cubic foot				
October – December	\$3.63 per cubic foot	\$2.43 per cubic foot				

▶3. FBA的费用 Fee for FBA 2.1 - 月仓储费 Monthly Storage Fee-举例 Example

Fee exar	nple
	每件商品的费用 = 日均商品数量 x 每件商品的体积 x 适用费率
Formula	Fee per product = average daily units x volume per unit x applicable rate
Sample product	 Size tier: Standard-size Current month: July Volume per unit: 0.05 cubic feet Average daily units in storage: 100 Dangerous goods classification: Not a dangerous good
Calculation	100 average units per month x 0.05 cubic feet per unit x \$0.83 per cubic foot (standard-size rate in July) = \$4.15 total monthly storage fees
〔 在	每月平均商品数量 100 x 每件商品的体积 0.05 立方英尺 x 每立方英尺费用 \$0.83 (7 月 示准尺寸费率) = 月度仓储费总额 \$4.15

▶3. FBA的费用 Fee for FBA -2.2 长期仓储费 Long-Term Storage Fees

1. 收费对象: 对于在运营中心存放超过 365 天的库存

Target: Inventory that has been in a fulfillment center for more than 365 days

2. 收费时间:每月收取,通常在每月18日到22日之间

Monthly, typically between the 18th and 22nd day of each month

费用构成: 按每件储存的商品。费率基于商品体积或每件商品(以较大者为准)。
 Per unit stored. Rate based on unit volume or per unit, whichever is greater.
 Amount

4. 每立方英尺 \$6.90 或每件商品 \$0.15 (以较大值为准)

\$6.90 per cubic foot or \$0.15 per unit, whichever is greater

Fee exar	nples ^各 反应时间	导立方英尺 F适用的长期仓储费	每件商品 所适用的长期仓	储费 收取的长期仓储费 (以较大值为准)
Toy: 11 x 8 x 2 inches	Storage duration	Applicable cubic- foot fee	Applicable per- unit fee	Billed long-term storage fee (the greater of the two)
1 unit	More than 365 days	\$0.70	\$0.15	\$0.70
2 units	More than 365 days	\$1.41	\$0.30	\$1.41
10 units	More than 365 days	\$7.03	\$1.50	\$7.03

▶ 3. FBA的费用 Fee for FBA - 3.1 合仓费 (库存配置服务费) Consolidation Fee (inventory placement service fees)

Inventory Placement Service fees							
Standard si	ze (per item)						
1 lb or less	\$0.30						
1-2 lb	\$0.40						

\$0.40 + \$0.10/lb above the first 2 lb

Oversize	(per	item)
----------	------	-------

Over 2 lb

5 lb or less	\$1.30
Over 5 lb	\$1.30 + \$0.20/lb above the first 5 lb

▶3. FBA的费用 Fee for FBA -3.2 依然会被分仓的类目 Categories that will still be divided

- 1. 服装 Apparel
- 2. 珠宝首饰 Jewelry
- 3. 鞋靴 Shoes
- 4. 媒介类商品 Media
- 5. 使用制造商条形码追踪的库存

Inventory tracked with a manufacturer barcode

- 6. 大件商品 Oversize items
- 7. 需要亚马逊预处理的商品 Amazon prep required
- 8. 需要亚马逊贴标的商品 Amazon labeling required
- 9.危险品 Hazardous materials

▶ 3. FBA的费用 Fee for FBA - 4.1 多渠道配送费 Multi-Channel Delivery Fees

Standard 3-5 business days shipping

Size tier	Shipping weight	1 unit order	2 unit order	3 unit order	4 unit order	5+ unit order
Small standard	2 oz or less	\$3.99	\$2.75	\$2.40	\$1.89	\$1.79
Small standard	2+ to 6 oz	\$5.29	\$3.45	\$2.99	\$2.29	\$2.09
Small standard	6+ to 12 oz	\$5.95	\$4.20	\$3.55	\$2.75	\$2.49
Small standard	12+ to 16 oz	\$6.20	\$4.30	\$3.75	\$3.19	\$2.79
Large standard	2 oz or less	\$3.99	\$2.75	\$2.40	\$1.89	\$1.79
Large standard	2+ to 6 oz	\$5.29	\$3.45	\$2.99	\$2.29	\$2.09

▶ 3. FBA的费用 Fee for FBA - 4.2 多渠道配送费 Multi-Channel Delivery Fees

Standard 3-	Standard 3-5 business days shipping						
Size tier Shipping weight 1 unit order		1 unit order	2 unit order	3 unit order	4 unit order	5+ unit order	
Large standard	6+ to 12 oz	\$5.95	\$4.20	\$3.55	\$2.75	\$2.49	
Large standard	12+ to 16 oz	\$6.20	\$4.30	\$3.75	\$3.19	\$2.79	
Large standard	1+ to 2 lb	\$6.39	\$4.35	\$3.80	\$3.35	\$2.85	
Large standard	2+ to 20 lb	\$6.39 + \$0.38/lb above first 2 lb	\$4.35 + \$0.38/lb above first 2 lb	\$3.80 + \$0.38/lb above first 2 lb	\$3.35 + \$0.38/lb above first 2 lb	\$2.85 + \$0.38/lb above first 2 lb	
Small oversize	Up to 30 lb	\$12.09 + \$0.29/lb above first 2 lb	\$7.48 + \$0.38/lb above first 2 lb	\$6.38 + \$0.38/lb above first 2 lb	\$5.28 + \$0.38/lb above first 2 lb	\$4.18 + \$0.38/lb above first 2 lb	

▶ 3. FBA的费用 Fee for FBA - 4.3 多渠道配送费 Multi-Channel Delivery Fees

Standard 3-5 business days shipping						
Size tier	Shipping weight	1 unit order	2 unit order	3 unit order	4 unit order	5+ unit order
Small oversize	Over 30 lb	\$20.59 + \$0.38/	\$20.59 + \$0.38/lb above first 30 lb			
Medium oversize		\$16.85 + \$0.43/	\$16.85 + \$0.43/lb above first 2 lb			
Large oversize		\$86.15 + \$0.88/	\$86.15 + \$0.88/lb above first 90 lb			
Special oversize		\$143.30 + \$0.92	\$143.30 + \$0.92/lb above first 90 lb			

▶ 3. FBA的费用 Fee for FBA - 5. 库存处理费-移除和弃置费 Inventory Disposal Fees - Removal and Disposal Fees

FBA removal order and disposal order fees

Size tier	Shipping weight	Removal fee per unit
	0 to 0.5 lb	\$0.52
Standard size	0.5+ to 1.0 lb	\$0.75
Standard Size	1.0+ to 2.0 lb	\$1.14
	More than 2 lb	\$1.51 + \$0.63/lb above 2 lb
	0 to 1.0 lb	\$1.50
	1.0+ to 2.0 lb \$1.96	\$1.96
Oversize and special handling items*	2.0+ to 4.0 lb	\$2.89
	4.0+ to 10.0 lb	\$5.05
	More than 10.0 lb	\$7.25 + \$0.63/lb above 10 lb

*Special handling items may include apparel, shoes, watches, jewelry, and dangerous goods.

收费对象: 服装和鞋靴分类中退货的每件商品

Returns processing fees are charged for each item returned in the Apparel and Shoes categories.

注:对于钟表、珠宝首饰、箱包、手提包和太阳镜类退货的商品,不收取退货处理费。

We do not charge returns processing fees for items returned in Watches, Jewelry, Luggage, Handbags & Sunglasses.

▶3. FBA的费用 Fee for FBA -6. 退货处理 Returns Processing

Size tier	Shipping weight	Returns processing fee
	6 oz or less	\$2.12
Small standard	6+ to 12 oz	\$2.23
	12+ to 16 oz	\$2.32
	6 oz or less	\$2.40
	6+ to 12 oz	\$2.76
Leves standard	12+ to 16 oz	\$2.85
Large standard	1+ to 2 lb	\$2.96
	2+ to 3 lb	\$3.41
	3+ lb to 20 lb	\$3.41 + \$0.20/lb above first 3 lb
	Small	\$4.19 + \$0.20/lb above first 2 lb
Quaraira	Medium	\$10.57 + \$0.25/lb above first 2 lb
Oversize	Large	\$43.70 + \$0.25/lb above first 90 lb
	Special	\$75.08 + \$0.25/lb above first 90 lb

举例 For example:



▶3. FBA的费用 Fee for FBA - 7. 关于计划外服务费用 About Unplanned Service Charges

			Unplanned service fee based on coaching level 基于指导级别收取的计划外服务			
Problem group <mark>缺少标签</mark>	Problem	Problem rate	Standard <mark>标准</mark> Per-unit charge	Elevated <mark>提升</mark> Per-unit charge	Critical <mark>重要</mark> Per-unit charge	
Label missing - product related	Amazon barcode missing	Product level	\$0.20	\$0.40	\$0.40	
1 「 幻 外) 	<mark>大</mark> Taping	Product level	\$0.20	\$0.40	\$0.40	
Unplanned prep - bagging <mark>装袋</mark>	Bagging	Product level	\$0.70	\$1.40	\$1.40	
Unplanned prep - bubble wrap <mark>气泡膜包</mark>	Bubble 装	Product level	\$1.00	\$2.00	\$2.00	

▶ 3. FBA的费用 Fee for FBA - 关于计划外服务费用-说明 About Unplanned Service Charges - Description

对于上述问题, 仅在亚马逊向卖家提供照片以帮助说明所报告问题时, 才会收取计划 外服务费用。

Note: For the problems listed above, you will only be charged an unplanned service fee when we provide you an image to help illustrate the reported problem.

▶4. FBA的发货步骤 - 注意事项 Shipping Steps for FBA - Attentions

- 1.选择合适的标签纸和打印机 Select the appropriate label stock and printer 2.做好表格记录 (将SKU与FNSKU对应好) Make tabular records (match SKUs with FNSKUs)
- 3. 保证标签上的条形码平整干净 Make sure the barcodes on the label are flat and clean
- 4. 贴产品标签的位置,选择在外包装的空白处 Where to label the product, select the blank space on the outer packaging
 - 5.产品包装盒上贴上原产国,如"Made in China" The product box is affixed with the country of origin, such as "Made in China" 6.FBA总共用到2种标签:产品标签和地址标签 (箱唛) FBA uses a total of 2 types of labels: product label and address label (box mark)

▶4. FBA的发货步骤 - 总流程 Shipping Steps for FBA - Total Process

1. 打印标签, 贴在每个产品的外包装上 Print labels and affix them to the outer

packaging of each product

- 2. 打包好要发的货,做好记录 Pack up the goods to be sent and make a record
- 3. 在亚马逊后台创建发货计划
- 4. 打印箱唛, 贴在外箱上 (4面各贴一张) Create a shipping plan in the Amazon admin
- 5. 联系物流商发货到亚马逊仓库 Contact the logistics provider to ship to an

Amazon warehouse

▶4. FBA的发货步骤 Shipping Steps for FBA- 1.打印标签 Print Labels

Step 1.1 选择产品 Select Products



Manage Inventory

Change to Fulfilled by Amazon Change to Fulfilled by Merchant Send/replenish inventory Set replenishment alerts Match Low Price Create removal order Create fulfillment order Print item labels Close listings Delete products and listings Advertise listing

▶4. FBA发货流程 Shipping Steps for FBA -1. 打印标签 Print Labels

Step 1.2 打印商品标签 Print product labels

Print Labels for Individual Produce Specify the number of labels to print for	ucts or each SKU and click the "Prir	t Item Labels" button. Learn more	Note: You can return to this page to print more labels at any time
Merchant SKU 个	Title		Number of labels to print
<u> </u>			1
Totals		Paper/Sticker Type 24-up labels 66 x 35 mm on A4 V Print Item Labels	
Return to Inventory List			
		Really Good Stuff MultiSingle Colors -12 Pack	

▶4. FBA发货流程 Shipping Steps for FBA - 2.做记录 Make a Record

Step 2 做记录 Make a record

No.	SKU	ASIN	FNSKU	Qty	Product Name
1	SKU1	B00H0Q001	X001DLM111	100	Sport Bottle Pink
2	SKU2	B00H0Q002	X001DLM222	200	Sport Bottle White
3	SKU3	B00H0Q003	X001DLM333	300	Sport Bottle Blue
Total				600	

Step 3.1 转为"亚马逊发货" Change to Fulfilled by Amazon

Manage Inventory Learn more | Take the tour

Change to Fulfilled by Amazon	ch SKU	, Title, ISBN Search	76 product(s)			
Change to Fulfilled by Merchant						
Send/replenish inventory		◯ Inactive ◯ Incomplete ◯ Listing Removed ◯ S				
Set replenishment alerts						
Match Low Price		Product Name				
Create removal order	lition	ASIN				
Create fulfillment order						
Print item labels						
Close listings						
Delete products and listings						

Step 3.2 点 "发送库存" Click "Send Inventory"

Convert to 'Fulfilled by Amazon'

The listings you selected have already been converted to Fulfillment by Amazon. You can replenish your inventory now or later.

Learn more

Merchant SKU	Title	Current fulfillment program	Barcode type		Mark for Removal
		Amazon - No conversion required	Amazon Barcode Only Why?		
Back				Do	Send Inventory

Step 3.3 输入发货数量 Enter the quantity to be shipped

Send to Amazon Learn more View intro			Current workflow: ① STA (4/4/2022, 05:55 PM) Active workflows Start new
Step 1: Choose inventory to send All FBA SKUs Pre-selected SKUs (1)③ SKUs ready to send (0)			Your feedback is important 🕲 🙁 Need help? Watch tutorial
Ship from ③ ChiLing Community Houjie Zhen, Floor 4th Building 1st NO. 42 Yuanqian Street, Dongguan, Guangdong, 523000, CN Ship from another address I want to ship with Amazon Global Logistics. About the program Management	Marketplace destination ③ United States ~ age your profile	Fulfillment capability ③ Standard Fulfillment by Amazon v	
SKU details Display preferences	Packing details ③	Information/action	Quantity to send
No image available SKU: ASIN:	Individual units	✓ Prep not required Unit labeling: By seller - Print SKU labels More inputs ►	Boxes Units

Step 3.4 选择"无需处理" Select "No prep needed"

Prepare your FBA items

No image available SKU: ASIN:	
Prep guidance	
No prep needed	∽ ©
Small Pi	Î
E: No prep needed	-



SKUs already case-packed: 0 (0 units) in 0 box or boxes Packing information for these SKUs was provided in step 1

Confirm ar

Step 3.6 填写产品的尺寸 Fill in the dimensions of the product



Step 3.7 选择发货时间和发货方式 Select the shipping time and shipping method

Step 2: Confirm shipping	
Ship date ^① = 04/05/2022	
Shipping mode ①	
Small parcel delivery (SPD)	ess than truckload (LTL)
Number of shipments: 1	
Shipment #1	
Ship to: FTW1 - 33333 LBJ FWY 75241-7203 - Dallas, TX - Ur Fulfillment capability: Standard ①	ited States
Shipment contents	•
Boxes: 1 SKUs: 1 Units: 10 Weight:	No image available
SKUs that need labeling by seller: 1 (10 units)	View contents

Step 3.8 选择具体物流商 Select a specific logistics provider

Select shipping carrier

UPS (Amazon partnered carrier) is unavailable between the shipping locations. UPS (Amazon partnered carrier)* Non-Amazon partnered carrier Other DHL * The Amazon Partnered Carrier program offers discour lying and printing shipping labels when you create shipments, and automated tracking. Note that Amazon does not schedule pickup for small parcel delivery (SPD) shipments. FedEx Learn more FedEx Ground Total prep and labeling fees: \$0.00 Ready to continue? Total placement fees \$0.00 UPS (non-partnered carrier) Before we generate the shipping labels for you, take a at all Total estimated shipping fees: \$0.00 is correct. USPS Total estimated prep, labeling, placement, and shipping fees (other fees may apply): \$0.00 Other Accept charges and confirm shipping

Step 3.9 下载箱唛, 打印 Download the box mark and print

Step 3: Print box labels
Ship from: Ship date: Tuesday, April 5, 2022 Change ship date
1 confirmed shipments
After you print box labels, the shipment will change to "Ready to ship" status.
Shipment #1
Shipment name: FBA STA .)-FTW1 Rename Shipment ID: FBA1 Amazon Reference ID: Ship from: Ship to: FTW1 - 33333 LBJ FWY 75241-7203 - Dallas, TX - United States Fulfillment capability: Standard ③
Shipment contents: Boxes: 1, SKUs: 1, Units: 10
Print box labels
3-1/3" X 4" (US Letter) V Print
The status of this shipment is Working

▶ 4. FBA发货流程 Shipping Steps for FBA - 3. 创建发货计划 Create a Shipping Schedule -箱唛样本 Box mark sample

FBA	第1个箱子(共1个)−1磅
运至: FBA: Ren Wenhui Amazon.com.dedcLLC 2865 Duke Parkway Aurora, IL60502 United States	起运地: 321dsxy Guangdong-guangzhou-china-518100 No.73, longgang da dao 中国
FBA (10/18/17 11:46 PM) - 1 FBA (10/18/17 11:46 PM) - 1 FBA 59W2ZZXU000001	
	数量1
▶ 4. FBA发货流程 Shipping Steps for FBA - 3. 创建发货计划 Create a Shipping Schedule

Step 3.10 确认信息 Confirm the information

What's next?

1. Apply the correct FBA box ID label to each box. 2. Work with your carrier to create the carrier labels for your boxes. 3. Hand off your boxes to your carrier. Note your carrier tracking IDs, which are required for the next step.

Cost summary

Total prep and labeling fees:	\$0.00
Total placement fees:	\$0.00
Total estimated shipping fees:	\$0.00
Total estimated prep, labeling, placement, and shipping fees (other fees may apply):	\$0.00

Proceed to enter tracking details

▶4. FBA发货流程 Shipping Steps for FBA - 3. 创建发货计划 Create a Shipping Schedule

Step 3.11 填写物流单号 Fill in the logistics slip number

Final step: Tracking details									
Enter tracking IDs									
Carrier: Other (Change carrier)									
Provide accurate tracking details from your carrie	er to help us receive your shipments up to 30% faster	and make your products available for sale	e sooner.						
Shipment #1 - Apr 5, 2022 Shipment ID: FBA1 Tracking ID entered for 0/1 boxes Add individual tracking IDs	 Upload tracking IDs in bulk 								
Box # FBA box label #	Tracking ID #	Status	Weight (lb)	Dimensions (in)					
1 FBA1	Enter tracking number	-	1	2 x 3 x 1					

▶ 4. FBA发货流程 Shipping Steps for FBA - 查找发货计划的路径 Find the Path to the Shipping Plan

Send t	Manage Inventory	Jeue	Shipment Pe	erformance Da	shboard New	Inbound Performance S	Jummary	Scan & Label	Upload Shipping	Plan File				
	Manage FBA Inventory													
G	Improve Listing Quality	information	is required fo	r non-partner	ed shipments. Bec	cause your shipment status	s automatically ι	updates to Shipped,	Mark as Shipped	is no longer available. For more	information, go	to our policy pag	e and Help page.	×
	Add a Product													
Shij	Add Products via Upload	n more T	Iore Tell us how we're doing Received inventory report											
This pa	Inventory Reports	shipments y	hipments you are working on and those you have sent to Amazon.											
	Sell Globally													
F	, Manage FBA Shipments	Amazon	upstream stor	age shipments	🛈 Shipping pl	lans								
	Upload Images		1											
Las	Upload and manage videos	~	Status:	All	~	Export table data						Search by ship	ment ID	2
Shij	Manage Product Documents				Created	Last updated	\mathbf{v}	Ship to	SKUs	Units expected	Status		Next steps	
Ship	ment ID									Units received				_
FBA FBA	STA FT	W1			Apr 4, 2022 6:04 PM	Apr 4, 2022 6:04 PM		FTW1	1	10 0	Working		Work on shipment	~

Manage Inventory

Change to Fulfilled by Amazon

Change to Fulfilled by Merchant

Send/replenish inventory

Set replenishment alerts

Match Low Price

Create removal order

Create fulfillment order

Print item labels

Close listings

Delete products and listings

Advertise listing

▶ 5. 其他实操 Other Operations - 多渠道发货的方法 A Multi-Channel Shipping Method

Place a Multi-Channel Fulfillment Order

Enter your customer's shipping address, items, and shipping speed to place an order. Looking to automate this process? Learn how

1. Enter customer address	2. Add items	3. Select shipping speed			
Country ③ United States ~	Q Search by title, MSKU, ASIN, or FNSKU	Standard Arrives by:			
International postal addresses allowed Full name	Only ship with blank boxes ③ Block Amazon Logistics as a carrier for this order ③ SKUs Units	Expedited Arrives by:			
Street address Street address, P.O. box, company name, c/o + Add a line City	Order ID Will generate if left blank	Shipping Details Estimates Shipping weight : - Latest ship date : - Latest delivery date : - Order total : -			
	Packing slip comments ① Thank you for your order	Place order Create hold order			
State / Province ZIP / Postal code V Customer Contact Information	+ Optional details				
Phone number Email address +1 (555) 123-4567 customer@mail.com					

Change to Fulfilled by Amazon

Change to Fulfilled by Merchant

Send/replenish inventory

Set replenishment alerts

Match Low Price

Create removal order

Create fulfillment order

Print item labels

Close listings

Delete products and listings

Advertise listing

▶ 5. 其他实操 Other Operations - 库存处理 Inventory Handling - Dispose

View automatic removal settings

CHOOSE METHOD OF REMOVAL Liquidations Learn more Return-to Address Learn more Dispose Learn more	DISPOSE When you request disposal of eligible overstock, returned, or other unwanted FBA inventory in fulfillment centers, Amazon makes it possible for you to automatically donate your unwanted inventory to selected charities. Note that you are enrolled in the FBA Donations program by default. You can update your enrollment status in the FBA Donations program settings. See the Help page to learn more.	REMOVAL ORDER ID (i) Set removal order ID Removal order ID will be generated automatically if left blank



▶ 5. 其他实操 Other Operations - 库存处理 Inventory Handling - Return to Adress



▶ 5. 其他实操 Other Operations - 库存处理 Inventory Handling -批量清货 Liquidations

View automatic removal settings

CHOOSE METHOD OF REMOVAL

Liquidations Learn more

O Return-to Address Learn more

Díspose Learn more

LIQUIDATIONS

Recover value on eligible inventory by liquidating it through a wholesale liquidator, who will purchase it for about 5% to 10% of its average selling price. You should receive payment 60-90 days after submitting a liquidation order. To learn more, see the Learn more and terms and conditions.

—, FBA

1. 定义 definition
 2. 发货流程Shipping
 process

 3. 优势和劣势Strengths
 and weaknesses

こ、FBA 4. 费用 expenses 5. 实操步骤 operation steps

2



▶1. PPC广告 - 原理 Principle



▶1. PPC广告 - 在买家页面的显示 Display on the Buyer Page



Sponsored 🚯

ENEGON 2-Pack Portable Charger Power Bank 10000m and Dual USB Output for iPhone, iPad, Galaxy S9, Table

\$**21**95

Join Prime to save \$2.20 on this item

If the second s

▶1. PPC广告 - 创建流程 Process of Creating



▶1. PPC广告 - 创建流程 Process of Creating -1



▶1. PPC广告 - 创建流程 Process of Creating-2

Step2: 创建广告组 Create Ad Groups

Some settings have moved

Set your budget, adjust your end dates, and more in Campaign settings, which can be found after Targeting. Go to Campaign settings

Ad Groups

Ad groups are groups of ads within a campaign that share the same set of targeting tactics or creative type. They can help you organize your campaigns more efficiently. Consider grouping products that fall within the same category and price range. You can create additional ad groups in campaign manager after you launch your campaign. Learn more

Ad group settings

Oreate an ad group

X

Ad group name 🕕

Ad group - 4/4/2022 19:01:26

▶1. PPC广告 - 创建流程 Process of Creating -3



▶1. PPC广告 - 创建流程 Process of Creating -3 - 自动广告 Auto Ads

Step4: 选择自动 select automatic



▶1. PPC广告 - 创建流程 Process of Creating

	Step5:	广告名称,	时间,	预算,	竟价方	式
Campaign	Ad nan	ne, time, b	oudget,	biddir	ng met	tho
Settings				See Campaign	settings guidance	
Campaign name 🕤 Campaign - 4/4/2022 19:01:2	.7					
Start () Apr 4, 2022	End 💿 No end date					
\$						
Campaign bidding	strategy 🛛			Ø Choose you	r bidding strategy	
 Dynamic bids - down only We'll lower your bids in real Dynamic bids - up and down We'll raise your bids (by a maconvert to a sale, and lower) Sixed bids 	time when your ad may be aximum of 100%) in real tin your bids when less likely to	less likely to convert to a sale. ne when your ad may be more lik o convert to a sale.	ely to			
 Fixed bids We'll use your exact bid and based on likelihood of a sale Adjust bids by placement (rep 	any manual adjustments yo a. laces Bid+) 💿	ou set, and won't change your bid	s			
			Save as draft	Launch	campaign	

▶1. PPC广告 - 创建流程 Process of Creating - 手动广告 Manual advertising



▶1. PPC广告 - 创建流程 Process of Creating - 否定关键词 Negative Keywords

如果有需要否定,就按照以下操作 If there is a need to negate, follow these steps

∧ Negativ	ve keyword targeting 🛚 📭	ional		Select negative keywords
Match type 🚯	ONegative exact ONegative phrase		0 added	Remove all
Enter your list a	and separate each item with a new line.		Keywords	Match type 🚯
		Add keywords		

▶1. PPC广告 - 创建流程 Process of Creating -总结 Summary



▶1.PPC广告 - 相关名词定义 Definitions of Related Terms



▶ 2. 秒杀Deals - 在买家页面的显示 Display on the Buyer Page



Apple AirPods (2nd Generation)

Visit the Apple Store ★★★★★ × 482,629 ratings | 1000+ answered questions Amazon's Choice in Earbud & In-Ear Headphones by Apple

List Price: \$159.00 Details With Deal: \$99.00 & FREE Returns ~ You Save: \$60.00 (38%)

- 1. Top Deal
- 2. Lightning Deal
- 3. Best Deal

▶2. 秒杀Deals -LD申报流程 Filing Process -1



Select an eligible product to run a deal on

If you cannot find some of your products in the list below, learn how to make them eligible for deals

Search Deals by ASIN	Q Show eligible products for	Any deal type	7-day Deals	Lightning Deals
Mon, Apr 11 - Jun 05 2022	\$ \$`	\$	\$150.00	Select

▶2. 秒杀Deals -LD申报流程 Filing Process -2

Select when you want to run your deal

Your Lightning Deal will be scheduled to run on a single day during the selected week. If approved, you can see the scheduled date and time in the Deals dashboard one week before the deal is scheduled to run. Learn more





▶3. 优惠券Coupon - 买家页面显示 The Buyer Page



Cordking Designed for iPhone 13 Pro C Anti-Scratch Microfiber Lining], 6.1 inc

\$15⁹⁸ \$18.98 Save 10% with coupon

Prime Get it as soon as Wed, Apr 6
FREE Shipping on orders over \$25 shipped by Amazon

More Buying Choices \$11.53 (4 used & new offers)

▶3. 优惠券Coupon - 后台操作 Background Operations-1



▶ 3. 优惠券Coupon - 后台操作 Background Operations - 2



▶3. 优惠券Coupon - 后台操作 Background Operations - 3

Step3:确定产品,继续 Identify the product and continue



▶3. 优惠券Coupon - 后台操作 Background Operations - 4.1

Set schedule

Select a duration for your coupon between 1 - 90 days

Start d	ate 🕐	End da	ate 🕐	
	04/05/2022		04/30	/2022

Step4: 选择时间,折扣方式 Select the time, discount method

When you select today as the start date, it will take up to 6 hours after coupon × submission for your coupon to be visible to customers.

Set discount

Enter the discount amount you want to apply to the products you added to your coupon in the previous step.



▶3. 优惠券Coupon - 后台操作 Background Operations - 4.2



Coupon title

Title guidelines

Targeting

You may choose to limit the audience of your coupon to one of the customer segments below.

Customers to target 🕐

All customers

▶3. 优惠券Coupon - 后台显示 Background display

Coupons							C	reate in bulk	Create a new coup	n
Select : O All (9) Running (2)	○ Expired (6) ○ Failed (0) ○ Car	nceled (1) 🛛 Su	bmitted (0) 🔿 Ne	eeds Action (0)	Expiring Soon (0) 🛈					
Search : Q Search by coupon title or	status	Search								
Coupon title (i)	Actions	Status (i)	Start Date	End Date	Budget 🛈	Discount 🛈	Spend (i)	Clips ⁽ⁱ⁾	Redeemed (i)	Sales (i)
Save 10% on	Edit Deactivate	Running	2022-01-28	2022-04-27	\$1,000.00	10.00%	\$23.55	32		\$211.87

买A, A打折 Buy A, A will be discounted 买A, B打折 Buy B, B will be discounted

▶4.促销Promotion - 买家页面显示 The Buyer Page

Special offers and product promotions

- Clip this coupon to save 10% on this product when you buy from Baseus US Shop. Here's how < (restrictions apply)
- Receive 1 *100W Type-C to Type-C Cable 2m* ree when you purchase 1 or more *10000mAh pwer bank* offered by Baseus US Shop. Select "Add both to Cart" to automatically apply promo code 3WPBG1CTC. Here's how < (restrictions apply)

Add both to Cart
▶4.促销Promotion- 流程 Process



买A, A打折流程 Buy A, discount process

买A, B打折流程 Buy A, B discount process

▶4.促销Promotion - 买A, A打折 Buy A, A will be Discounted -1

			Step1: 创建 c	reate
Advertising Stores	Promotions	earn more		
Campaign Manager 🕞	Create a Promotion	Manage Your Promotions	Manage Product Se	lection
A+ Content Manager	Create a Promo	tion		
Vine	Social Media Promo	Code	Percentage Off	
Deals	Create a custom promo co marketing page to share w See More	Create a custom promo code and receive a unique marketing page to share with customers through ~ See More		s, to set up a promotion with cture to encourage the
Prime Exclusive Discounts	Create		Create	
Promotions	Buy One Get One		1	
	Set up a limited-time, "buy free" offer to spotlight a n	y one (or many) get one lew product or to get vour		

▶4.促销Promotion - 买A, A打折 Buy A, A will be Discounted -2

Step2: 填入条件 Fill in the criteria

Step 1: Conditions			^
Buyer purchases	At least this quantity of items	1	
Purchased Items	۲ · · · · · · · · · · · · · · · · · · ·	Create a new product selection	
Buyer gets	Percent off	10	
Applies to	Purchased Items		
Tiers	Buyer purchases	Buyer gets	
	At least this quantity of items	1 Percent off	10
	Add Tier		
~ Advanced Options			

▶4.促销Promotion - 买A, A打折 Buy A, A will be Discounted -2.1



▶4.促销Promotion - 买A, A打折 Buy A, A will be Discounted-3

Step3: 选择日期 scheduling

Step 2: Scheduling

Start Date	5/04/2022		9:00 PM	~	AEST
End Date	30/04/2022	1	11:59 PM	~	AEST
Internal Description	A001 White Bottle AA10%				
Tracking ID	A001 White Bottle AA10%				

▶4.促销Promotion - 买A, A打折 Buy A, A will be Discounted -4

Step4: 选择Code类型, A产品标题。完成。 Select the Code type, A Product Title. finish

Step 3: Additional Options

~ Claim Code	○ Single-use	⊖ Group	None	i Group claim codes have no quantity limits. Learn more ~
Customise messaging			<mark>无Code</mark>	
Checkout display text	Promotion Applied			
Show promotion on detail page				
Purchased Items display text	ABCD White Bottle]	
Detail page display text	Standard text			
	Save 10% each on ABC	O White Bottle offered b	y when you	ourchase 1 or more. <u>Here's how</u> (terms and conditions apply).
	O Customised text			
Display precedence	50	~		
Terms and conditions	How to claim:			

▶4.促销Promotion - 买A, A打折 Buy A, A will be Discounted -4

Step 3: Additional Options	<mark>有Code</mark>
<u>~ Claim Code</u>	O Single-use O Group O Group O Group O Group Claim codes have no quantity limits. Learn more ~
One redemption per customer	
Claim Code	IPS2IP6N Suggest a code
Claim Code Combinability	Preferential
Customise messaging	
Checkout display text	Promotion Applied
Show promotion on detail page	
Purchased Items display text	ABCD White Bottle
Detail page display text	Standard text
	Save 10% each on ABCD White Bottle offered by when you purchase 1 or more. Enter code IPS2IP6N at checkout. <u>Here's how</u> (terms and conditions apply).
	O Customised text
Display precedence	50 ~
Terms and conditions	

▶4.促销Promotion - 买A, B打折 Buy A, A will be Discounted -1

Step 1: Conditions

Buyer purchases	At least this quantity of items	~	1
Purchased Items	2	•	Create a new product selection
Buyer gets	Percent off	•	10
Applies to	Additional Item	~	
Additional Item	One of B0100000D		
 Advanced Options 			

▶4.促销Promotion - 两种操作 Two Operations



▶4.促销Promotion - 买A, B打折 Buy A, B will be Discounted-3

Step 3: Additional Options

~ Claim Code	○ Single-use ○ Group	(i) Group claim codes have no quantity limits. Learn more
Customise messaging		
Checkout display text	Promotion Applied	
Show promotion on detail page		
Purchased Items display text	A title	
Additional Item display text	B title	
Detail page display text	Standard text	
	Save 10% on B title when you purchase 1 or more A title offered	by <u>Here's how</u> (terms and conditions apply).
	Save 10% on this item when you purchase 1 or more A title offer	ed by Mere's how (terms and conditions apply).
	Customised text	
Display precedence	50 ~	
Terms and conditions		

▶4.促销Promotion - Promotion管理 Management



▶4.促销Promotion- 流程 Process- 总结 Summary



买A, B打折流程 Process of discount for B

5. Prime Exclusive Discounts -1



Step 1 of 3: Enter discount details



5. Prime Exclusive Discounts - 3

Step 2 of 3: Add product details for Test



6. Vine-1





Step2: 选择数量 Select the quantity





<mark>Step3: 确认信息,提交</mark>

Confirm the information, submit





一、营销推广 Marketing Promotion

1. CPC

2. Deal

3. Coupon

4. Promotion

5. Prime Exclusive Discount



▶1. 客服的主要工作内容 Main Work of Customer Service

- 1. 邮件回复 Email response
- 2. 订单处理 (自发货才需要) Order processing (required for self-shipment)
- 3. 评价处理 (新增好评和清除差评) Review processing (new positive and negative reviews cleared)
- 4. 处理买家之声 Handle (Voice of the Customer)

5. 整理买家反馈的问题,给到运营或者工厂改进 Organize buyer feedback questions and give operational or factory improvements

▶1. 客服的主要工作内容 - 表格记录 Main Work of Customer Service - Tabular records

A Product Negative Feed			Feedb	eedback Official Website Mail Problems						
	差评Fe	edback A产品著	言评Rev	iew	B产品	差评R	eview 官网邮箱	前问题	后台消息问题	
١	Negaive F	Feedback		B Proc	luct Ne	gative	e Feedback	Backę	ground Information P	oblems
	留差评时间 Date	订单号 Order No.	SKU	产品 Product Name	买家名字 Buyer Name	星级 Rating	差评内容 Content	是否退款 Refund or not	处理过程 Processing	
	2022.4.1	113-8910001-1287000	A0001	White Bottle	Janet k.	1-5	Broken within 2 days.	否	4.1问是否要重发一个,问地址 和电话; 4.2买家回复了地址和 电话, 多渠道一个新的; 4.3发 给买家物流单号; 4.5 确认并 请求删除差评, 买家回复会更 新(已经改5星)	

4.1 Ask if you want to resend one, ask for the address and phone number.4.2 The buyer replied to the address and phone, multi-channel a new one.4.3 Send a logistics ticket number to the buyer

4.5 Confirm and request to delete negative feedbacks, buyer response will be updated (has been changed to five stars)

▶ 1. 客服的主要工作内容 Main Work of Customer Service - 邮件回复 Email response

1. 注意语气 Pay attention to the tone

2. 态度要诚恳 Be honest

3. 站在买家的角度思考问题 Think from the buyer's point of view

4. 注意回复技巧 Pay attention to response techniques

1. 客服的主要工作内容 Main Work of Customer Service - Review 与 Feedback的区别 The difference between Review and Feedback

	Review	Feedback
条件 condition	可买,可不买 buy or not	必须购买 must buy
留的位置Location to stay	Listing页面 page of listing	店铺 store
影响 effect	转化率 conversion rate	绩效 (ODR) performance
评价方面 review	产品 products	物流, 描述是否相同, 客服态 度 Logistics, whether the description is the same, customer service attitude

▶ 1. 客服的主要工作内容 Main Work of Customer Service -Feedback买家页面显示The Buyer Page

Aqua Wholesale storef	Iesale front positive in the last 12 months (166 ratings) mitted to providing each customer with the highest standard of customer service.	Have a questic	on for Aqua W	holesale?			
Feedback Ret	curns & Refunds Shipping Policies Help Gift Wrap Products						
***	"Has a lot of suction but doesnt get the black heards out."			30 days	90 days	12 months	Lifetime
	By Yarith on February 19, 2020.		Positive	87%	92%	96%	96%
	"perfect seller "		Neutral	9%	4%	2%	2%
	By Leslie olivencia on February 18, 2020.		Negative	4%	4%	2%	2%
****	"My baby has rsv and this has worked wonders removing boogers. A plus it has booger tweezers that have removed some big one back of her nose. I love the" Read more By Lauren Montoya on February 17, 2020.	e from the	Count	23	76	166	169
****	"Great item!" By sean r.thurston on February 16, 2020.						
*****	"Great product! Love it! "						
	By JV on February 15, 2020.						

▶ 1. 客服的主要工作内容 Main Work of Customer Service -Feedback买家页面显示The Buyer Page

Customer reviews

★★★★★ 4.5 out of 5 -

1,619 customer ratings

5 star	76%
4 star	9%
3 star	5%
2 star	3%
1 star	7%

By feature

Easy to use	★★★★★ 4.7
Comfort	★★★★★ 4.7
Easy to clean	***** 4.6
 See more 	

Review this product

Share your thoughts with other customers

Write a customer review



by Watolt

🛧 🛧 🛧 🏫 👻 🛛 1,620 ratings 📔 29 answered questions

List Price: \$79.00 Price: \$39.99 & FREE Shipping. Details & FREE Returns You Save: \$39.01 (49%)

This item is returnable 🐱



See all customer images

Customer images

1,426 customer reviews





★★★★★ It suctions really well has lights and sounds

April 27, 2019

Color: Blue Verified Purchase

The music and flashing lights had my 9m old's attention as soon as I turned it on. I actually got to suction his nose without squirming and tears. I had purchased another brand before and returned it as I could hold it to my hand and not feel suction. The three ways to increase suction is what really attracted me to this product and I could tell right away it was working. Would definitely recommend to another mom.



1.后台消息联系的买家 The buyer contacted for a background message

2.通过品牌官网邮箱联系的买家 Buyers that contacted via the brand's official website email

address

3. 退货报告 Returns reports

4. 留Feedback好评的买家 buyers that leave positive Feedback

5. 留差评Review的买家 buyers that leave negative Feedback

6. 店铺所有买家

2. 如何获得好评 How to Get a Good Review - 后台消息买家转好评 Backstage Messages Buyers Turned Positive - 示例 eg 1.1

eg. 假设买家买的一个水杯坏了,想退货。Suppose a buyer buys a broken cup and wants to return it

Dear XXX, ---称呼 salutation

Sorry to hear that! ----道歉 apologize

I tried my best to apply from our manager to send you a new replacement.

No need return. ---- 告知承担责任 Inform of responsibility

Could you please kindly let us know your address and phone number? ---请求地址和电话

Request address and phone number

Don't worry, we are always here. / Have a sweet day! ---结尾 ending

Best regards, ---落款 Signature

Sally

ABCD Customer Service

2. 如何获得好评 How to Get a Good Review - 后台消息买家转好评 Backstage Messages Buyers Turned Positive - 示例 eg 1.2

假设,买家回复了地址和电话 Suppose the buyer replied to the address and phone number

Dear XXX, ---称呼 salutation

Thanks for your prompt reply! ----感谢 appreciation

White Bottle was sent out. ----告知已经发出 notification has been sent

Latest delivery date :Monday, April 4, 2022 ---告知预计到达时间 Inform estimated time of arrival

We will send you the tracking number when system shows out. ---承诺会发物流单号

Promise to issue a logistics ticket number

Appreciate your kind patience! ---- 感谢 appreciation

Best regards, ---落款 signature

2. 如何获得好评 How to Get a Good Review - 后台消息买家转好评 Backstage Messages Buyers Turned Positive - 示例 eg 1.3

假设,物流单号已经出来 Suppose, the logistics slip number has come out

Dear XXX, ---称呼 salutation

Hope my mail finds you well! ----打招呼 greetings

Delivery estimate: Wednesday, April 10, 2022 ----发物流信息 send logistics information

Tracking Number: TBA040100042700

Carrier: Amazon Logistics

Have a sweet day!

Best regards, ---落款 signature

▶ 2. 如何获得好评 How to Get a Good Review - 后台消息买家转好评 Backstage Messages Buyers Turned Positive - 示例 eg1.4

假设,重发的产品已经妥投1-2天 Suppose, the reissued product has been properly cast for 1-2 days

Dear XXX, ---称呼 salutation

Hope everything goes well with you! ----打招呼 greetings

Have you received the white bottle? ----问候 greetings

Does it work fine?

If any questions, please feel free to let us know.

Best regards, ---落款 signature

▶ 2. 如何获得好评 How to Get a Good Review - 后台消息买家转好评 Backstage Messages Buyers Turned Positive - 示例 eg1.5

假设,买家回复已经收到,并且没问题 Suppose, the buyer's reply has been received and is fine

Dear XXX, ---称呼 salutation

Glad to hear that! ----打招呼 greetings

If OK, could you plese kindly share a comment on the listing page? Thanks! ----请求给评价

Request a feedback

Appreciate your kind support!

Best regards, ---落款 signature

- 1. 产品 Product
- 2. 包装 Paking
- 3.售后政策 After-sales policy
- 4. Feedback差评 Negative Feedback
 - 5. 退货报告 Returns reports

▶3.如何应对差评 How to Deal with Bad Reviews - 查找差评Review-方法 Method 1



▶3.如何应对差评 How to Deal with Bad Reviews - 查找差评Review-方法 Method 2



ORDER SOMMART	
Customer: Cinner	
Order ID: 111-	

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一、客服的主要工作 The main job of customer service 1. 邮件 Email 2. 对评价负责 **Responsible for** evaluation

3. 保证账号安全 Keep your account secure

二、获取好评 **Get positive reviews** 1. 渠道 channel 2. 技巧 Tips

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三、消除差评 **Eliminate bad reviews** 1. 消除潜在差评 Eliminate potentially bad reviews 2. 找到留差评买家联系 Find a buyer who has left a bad review to contact

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